

WHITTLEBURY PARISH COUNCIL

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Explanation of 'No' answers on Section 1 – Annual Governance Statement 2023/24.

Dear Auditors,

Whittlebury Parish Council have regrettably had to answer 'No' to item 4 & 5 on the Annual Governance Statement 2023/24.

The Clerk took over from the previous Clerk on 1st June 2023 and should have posted the notice of period of exercise of public rights. This was missed and it only came to light when we've been going through the AGAR process for 2023/24. This process is now fully understood by the Clerk and RFO and will be correctly adhered to moving forward.

Whilst the council reviewed all policies during 2023/24 and created a new risk assessment policy, it wasn't aware that risk assessment was part of the AGAR and unfortunately did not review the risk assessment document during 2023/24. This will be reviewed in next couple of months to ensure all risks are identified and controls are in place.

Signed by the Chair and Clerk:

Chair: RWE Harrington

Clerk: [Signature]

Date: 09-05-2024