

WHITTLEBURY PARISH COUNCIL

Parish Office:
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Issued: 7th June 2024

To: All parish councillors

From: Mrs Emma Lavers, Clerk to Whittlebury Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Whittlebury Parish Council in the Reading Room, High Street, Whittlebury, Northamptonshire, NN12 8XJ on Thursday 13th June 2024 at 7:30 p.m. when the following business will be transacted.

AGENDA

115/24 To receive and approve **APOLOGIES** for absence

116/24 To receive **DECLARATIONS OF INTEREST** under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

117/24 To determine any **DISPENSATION REQUESTS** received in advance of the meeting

118/24 To remind members of the **REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS** following any changes, within 28 days of the changes

119/24 To receive and approve for signature the **MINUTES** of the meeting held on 9th May 2024

120/24 **PUBLIC PARTICIPATION SESSION** *(Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).*

121/24 To receive a verbal report from the **WEST NORTHANTS UNITARY COUNCILLOR** and take any questions

Please note, this is a public meeting, and you may be filmed, recorded, and published.

Copies of all council papers are available to download at
www.whittlebury.org.uk

122/24 To review and confirm any changes to the following **POLICIES**:

- (i) New Financial Regulations
- (ii) Risk Management Policy
- (iii) Biodiversity Policy

123/24 To review and update the **RISK ASSESSMENT**

124/24 To discuss and decide on the plan with **CUTTLEFISH** moving forward, to include upgrading to the newer website design

125/24 To discuss **COMMUNITY ENGAGEMENT** ideas and decide on ways to improve

126/24

- (i) To receive a report from the **PLANNING SUBGROUP** on the following applications and decide how to respond – Chair, Cllr. Barnett, Cllr. Cunningham:

Application number	Details	Location
WNS/2021/2168/MAO	Amendment Details: Traffic Impact Assessment - Technical Note 005A Deadline: 17th June 2024	Land adjoining Bell Plantation Watling Street Towcester NN12 6GX
WNC: 2023/6537/OUT Planning Inspectorate: APP/W2845/W/24/3337364	Creation of an indoor/outdoor wedding ceremony facility, in conjunction with returning the greenkeepers compound to formerly approved location. Deadline: 20th June 2024	Whittlebury Park Golf and Country Club High Street Whittlebury NN12 8WP

- (ii) To note any planning approvals received
- (iii) To note any planning refusals received
- (iii) To discuss any other planning matters referred to Full Council:
 - a) To receive an update on the Neighbourhood Plan
 - b) To note any further updates on major development applications

127/24

- (i) To receive a report from the **FINANCE SUBGROUP** – Chair, RFO, Cllr. Neuhoff:
- a) To discuss and agree to pay balance of costs for D-Day commemoration from council funds
- b) To approve the following payments:

Payment Method	Total Amount	Including VAT of	Payee	Details	Power
Online	£40.00		Whittlebury Reading Room	Room hire – June meeting	LGA 1972, s111
Online	£30.00		Whittlebury Reading Room	Room hire – June NHP meeting	LGA 1972, s111
Online	£84.00	£14.00	DNH Contracts	Dog bin maintenance - May	Open Spaces Act
Online	£541.80 £50.76		E Lavers	June Salary Expenses	LGA 1972, s112 LGA 1972, s111
Online	£18.00	£3.00	DCK Payroll Solutions Ltd	June Payroll	LGA 1972, s111
Online	£165.90		Natasha Thompson	D-Day performance	LGA 1972, S145
Payments already made from the bank since the last meeting:					
Direct Debit	£133.51		SSE	Street Lighting	Highways Act

- (ii) To note any receipts of payment
- (iii) To receive details of the latest bank balances as at 31st May 2024

128/24 To receive a report from the **HIGHWAYS & INFRASTRUCTURE SUBGROUP** – Chair, Cllr. Barnett, Cllr. Garnor on the following items:

- (i) Highway Issues: previously reported and new to report and consider
- (ii) Update on Gigaclear reinstatement works

129/24 To receive a report from the **SILVERSTONE CIRCUIT / MEPC COMMUNITY LIAISON GROUP** - Cllr. Cunningham, Cllr. Harrington, Cllr. Neuhoff, Cllr Garnor

130/24 **READING ROOM LIAISON GROUP** - Cllr. Cunningham, Cllr. Harrington.

- (i) To receive a report from the group and acknowledge receipt of latest management committee minutes
- (ii) To update councillors on the recent meeting with NCALC regarding sole trustee obligations for the council and agree a cadence for trustee meetings

131/24 To receive **OTHER INTERNAL REPORTS** as follows:

- (i) Update from the **Police Liaison** – Cllr. Cunningham
- (ii) Update on the **Whittlebury Good Neighbour Scheme** - Cllr. Harrington, Cllr. Neuhoff
- (iii) Update on request to plants trees in the **Wildlife Park**
- (iv) Update on Village **Emergency Plan**
- (v) Update on **Odours** and to decide any next steps

132/24 To receive an update on **LIGHTING** as follows:

- (i) Any faulty lighting to report and any other lighting issues

133/24 To discuss any **CORRESPONDENCE** received:

- (i) To consider **WNC CONSULTATIONS** as follows:
 - a) Draft Local Flood Risk Management Strategy – **deadline 16th June 2024**
 - b) West Northamptonshire Council (WNC) – Open Space Assessment Consultation – **deadline 14th June 2024**

134/24 To receive any **ITEMS FOR THE NEXT AGENDA**

135/24 To confirm the **DATE, TIME AND PLACE OF THE NEXT MEETING** and **CLOSE** the meeting.



Emma Lavers
Clerk & Proper Officer of the Council